ADVANCED PLACEMENT EXAMS 2024 - Bangalore, INDIA

Students must ensure that they have Registered for all AP exams, paid the Exam fee to the AP Test centre and completed the entire process mentioned in the AP Exam registration policy by the deadlines listed. There will be no extensions to the deadlines allowed later.

TEST CENTER
: Bangalore International School

Center Address
: Bangalore International School, Geddalahalli, Hennur Bagalur Road, Kothanur Post, Near Mantri Splendour Apt, Bangalore – 560077, Karnataka

AP Coordinator
: Sandra Noble

AP Coordinator's Email Address
: ap.bis@bischool.in

AP Coordinator's Contact Phone
: +918197295454

Contact Hours
: Monday – Friday, 11:00 AM to 2:00 PM

Registration & Payment Deadline
: Window 1: Registration opens on 14th September 2023, deadline to pay and register is 5 pm on 9th November 2023;
: Window 2: Registration opens on 3rd Jan 2024, deadline to pay and register is 5 pm on 9th March 2024

Register for regular (May 6-10, 2024; May 13-17, 2024) and late testing (May 22-24, 2024) exams before the deadline.

AP Exam Fee
: Window 1:
Regular Testing Exam: Rs. 14,000 per AP Exam
Late Testing Exam: Rs. 16,500 per AP Exam.

Window 2:
Regular Testing Exam: Rs. 18,000 per AP Exam
Late Testing Exam: Rs. 20,500 per AP Exam.

Refund Policy
: Regular Testing and Late Testing: Full refund for cancellations made before 9th November 2023 for Window 1 and 9th March 2024 for window 2.

*No refund shall be given for cancellations after 9th November 2023 for Window 1, 9th March 2024 for window 2 and no-shows.

* No refund will be processed without the cancellation form.

* Refunds will be processed in the month of June 2024.

Cancellation form
: Click here

REGISTRATION & PAYMENT INSTRUCTIONS
You must complete ALL STEPS BELOW (register online, pay test center and fill the Gform) by 9th November 2023 for Window 1 | 9th March 2024 for window 2 to reserve your seat. The Test Center will provide an AP Admission Ticket by 15th April 2024 as a confirmation that your seat is reserved.
IF YOU REGISTER ONLINE WITH THE COLLEGE BOARD BUT DO NOT PAY THE TEST CENTER AND FILL THE GFORM, YOU WILL NOT BE ABLE TO TEST. IF YOU PAY AND FILL THE GFORM BUT DO NOT COMPLETE ONLINE REGISTRATION, YOU WILL NOT BE ABLE TO TEST.

TO START: Use a phone, tablet, or computer to complete registration online with the College Board (Steps 1 - 5)

1 **SIGN IN TO MY AP**

Sign in to myap.collegeboard.org using the same College Board student account login you have used to view AP, SAT, or PSAT scores, or to register for the SAT.

- Forgot your login info? Follow the “Forgot username or password?” links to reset them.
- Don’t have a student account yet? Click the Sign up link.

**IMPORTANT:** Create your College Board account using the same email you will provide to the test center. Use first and last name as on your passport.

- Having technical issues? Contact AP:
  - Email: apstudents@info.collegeboard.org
  - Phone: +1 212-632-1780

2 **JOIN AN EXAM**

Click the Join a Course or Exam button. Make sure you have the six character join code.

3 **SUBMIT YOUR JOIN CODE**

Check the India AP Exam schedule on http://ap-india.org. Enter the unique join code for each regular or late testing exam you wish to take at this test center and click Submit. (Repeat for each exam you wish to take.)

Join codes for window 2 are mentioned below!

4 **VERIFY EXAM INFORMATION**

Confirm the exam name, exam date, and test center name are what you want. Click the Join a Course or Exam button.

5 **FILL OUT REGISTRATION INFORMATION**

The first time you register in My AP, you’ll need to fill out some registration information. Provide accurate information – this will be on your personalized AP labels for exam day. You only have to do this once.

Repeat steps 2-4 for each exam you wish to take.

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**Testing Window 2 Join codes:**

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Regular Testing Join Code May 6th – 17th 2024</th>
<th>Late Testing Join Code May 22nd – 24th 2024</th>
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<tbody>
<tr>
<td>AP Art History</td>
<td>4EMMVY</td>
<td>D3DXN3</td>
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<tr>
<td>AP Biology</td>
<td>VPE7P2</td>
<td>ND3PLL</td>
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<tr>
<td>AP Calculus AB</td>
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<td>XE37DY</td>
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<tr>
<td>AP Calculus BC</td>
<td>7VV4LQ</td>
<td>VXJEQV</td>
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<td>Course Code</td>
<td>Exam Code</td>
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<tr>
<td>AP Chemistry</td>
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<td>Z6YWAP</td>
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<td>AP Comparative Government and Politics</td>
<td>J7447E</td>
<td>2ANQAW</td>
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<td>EARVRX</td>
<td>3JD674</td>
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<td>NLZP3D</td>
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<td>AP World History: Modern</td>
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**Test Center Bank Details:** Payment must be made by NEFT bank transfer only.

**Bank Details:**

- **Account Name:** Bangalore International School Trust
- **Bank Name:** Axis Bank Ltd.
- **Branch:** Hennur Main Road
- **Account No.:** 363010100004558
- **IFSC Code:** UTIB0002179

After the payment is made, details such as (Mode of Payment, UTR/IMPS Ref. No., Remitter's Name, Amount and Date of Payment, Student’s Name needs to be entered in the Gform here to raise the receipt. Once test center receives payment, an acknowledgment of receipt will be sent to your reg. email ID within 10 working days.

**BY PAYING THE TEST CENTER, YOU ACKNOWLEDGE YOU HAVE READ AND UNDERSTOOD ALL AP EXAM TEST CENTER POLICIES.**
• I acknowledge that I will be under 21 years old (born after May 31, 2003) at the time of taking any AP Exams in 2024.
• I acknowledge that I will need to pay the test center and register online with the College Board by the stated deadline to complete my AP Exam registration and receive an Admission Ticket from the test center, or I will not be able to test.
• I acknowledge that I have read and agree to test center policies above, with respect to payment deadline, payment instructions, refunds and cancellations.
• I acknowledge that I will bring my Admission Ticket along with an original, VALID PASSPORT to the test center on exam day, or I will not be able to test.
• I acknowledge that if original, valid passport is not available, then I must have the AADHAAR in either original letter format or the PVC version with hologram only (both received from UIDAI). No other Aadhaar versions will be accepted.
• Photocopies of the ID will not be accepted.
• Plan visa applications or ID renewals in advance to ensure you have a valid ID.
• I acknowledge that in order to take AP Exams, I am enrolled in or affiliated with a secondary school (high school) to take AP Exams. I meet at least one of the eligibility categories below:
  • AP’s Student eligibility: Students must be enrolled in or affiliated with a secondary school (high school) to take AP Exams. Students in any of the categories below are eligible to test:
    - Students actively enrolled in secondary school.
    - Secondary school-level students who are homeschooled, participate in independent study, or attend a virtual school.
    - Actively enrolled students who may be prepared to take an AP Exam prior to the ninth grade.
    - Recent secondary school graduates who need a specific AP Exam for university admission.
  • If you recently graduated secondary school (typically within but not limited to 1-3 years after graduation) and need an AP Exam to apply for university, you do not need to contact the AP Program for permission to test in 2024. If you aren’t sure if you’re eligible to test, please contact your test center coordinator.

Additional testing policies

• You can take any or all of the 4 physics exams in the same year.
• You cannot retake an exam in the same year, although you may retake it in a subsequent year.
• You cannot take both Calculus AB and Calculus BC in the same year.
• You cannot take 2 exams scheduled at the same date and time. Decide which exam you wish to take first and then take the other exam during the next testing window.
• AP Exams at test centers are paper-and-pencil based and administered in person at the test center. In-person digital exam options are not available for students outside the U.S. at this time.

IMPORTANT ID POLICY UPDATE

ID Policy for test centers in India:

Please plan any ID processing and applications in advance. Ensure you have acceptable ID to bring to the test site on exam day or you will not be able to test.

• AP-authorized test centers in India will only accept ORIGINAL, VALID PASSPORT as ID for entry to the AP Exam administration.
• If original, valid passport is not available, then student must have the AADHAAR in either ORIGINAL LETTER FORMAT or the PVC VERSION WITH HOLOGRAM only (both received from UIDAI). No other Aadhaar versions will be accepted.
• A sample of the letter version is shown on the left; it’s the entire piece of paper and not just the card portion at the bottom. The PVC card sample is on the right.
7 RECEIVE ADMISSION TICKET FROM TEST CENTER

The test center will provide an admission ticket to you after they have ordered your exams. Admission Ticket will be provided no later than April, 2024. This ticket is confirmation your seat has been reserved. You will need this ticket on exam day, along with an original, valid Passport or you will not be able to test.

Read and understood, Student Sign _____________________________; Date: _______________________

Aadhaar Letter  Aadhaar PVC Card