



Bangalore International School
A Caring, Connected Community

AP TEST CENTER PROTOCOL

- Students must report at the test center by 7:15 am for 8:00 AM AP exams, 11:15 AM for 12:00 PM AP exams and 1:15 for 2:00 PM AP exams to ensure sufficient time for the check in process.
- Parents / guardians are not allowed inside the test center.
- No waiting/ parking of vehicles outside the gate will be allowed.
- Students will queue up following the 6 feet social distance outside the security gate to get their temperature check, sign the self-declaration form, display admission ticket and a valid photo id before being admitted inside the campus.
- Beginning in May 2022, our test center will only accept original, valid passport as ID for entry to the AP Exam administration. Please plan any passport processing applications in advance. Ensure you have the original, valid passport to bring to the test site on exam day or you will not be able to test.
- Students will have to leave their bags, mobile phones, snacks etc. at the place dedicated as instructed by the check in supervisors.
- Only Admission ticket, Valid Passport, stationary in hand or in a transparent pouch, transparent water bottle and an acceptable calculator will be allowed inside the respective examination room.
- Teachers & students will have to wear a face masks for the entire duration of the examination.
- Students to maintain 6 feet distance between one another at all times during their stay on campus.
- Please use hand sanitizers placed at the gate & outside the examination rooms.
- No gathering of students will be allowed in the hallways during the breaks.
- Students will have access only to the examination area & will not be allowed to roam on campus.
- During exam breaks, students will be allowed to go to the washroom in a staggered manner.
- If any candidate fails to meet the temperature check, unable to sign the self-declaration form, does not have a valid admission ticket and ID proof he/ she will not be allowed to sit for the examination.
- Please check out the school address carefully below, ensure to double check the location before starting from home.

Address:

Bangalore International School,
Gedalahalli, Hennur Bagalur Road,
Kothanur Post, Bangalore – 560077



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**Self-Declaration form to be signed on the test day:
(A copy of the same will be provided on the test day)**

Due to the ongoing and rapidly changing situation with the novel-coronavirus (COVID-19), we require all students entering the Bangalore International School for the AP exams to fill-out the self-declaration form below. Students exposed to the below mentioned scenarios will not be permitted to enter the campus and sit for the exam.

1. I do not have covid-19 or reason to believe I have covid-19. Symptoms of covid-19 include cough, fever, chills, muscle pain, shortness of breath or difficulty breathing, sore throat, new loss of taste or smell.
2. I agree to wear a mask the entire time I am at this test site.
3. I agree to follow the health and safety guidelines in place at this test site as instructed by testing staff. Testing staff will follow the most stringent guidelines in effect for this site.
4. By entering the testing room, I accept the risk of covid-19 exposure. While we have taken measures to help create a safe environment, unfortunately it isn't possible to remove all risk.

Student/Staff Full Name: _____

AP Registration Number: _____

Signature: _____